

EASTERN OREGON UNIVERSITY
ITB #FP-2022-09B
EOU BALLFIELD COMPLEX PHASE 1

MANDATORY PRE-BID CONFERENCE
March 13, 2026, 10:00
EOU Physical Plant

A. INTRODUCTION

1. Sign attendance sheet – name, organization, title, and phone number.
2. Project Description: Right-of-way utility improvements along C Ave and 6th Street, site grading and utility updates, utilities for future baseball field and existing softball field with associate infrastructure materials, planting remediation, and site treatment from construction disturbance for all improvements, new site irrigation system, new baseball field improvements and associated infrastructure, softball field improvements and associated infrastructure, and site planting improvements.

B. GENERAL DISCUSSION ITEMS

1. The project is an Open, Bid project that has one additive alternate (New Transformer).
2. The Bid Due Date & Time is Tuesday April 7, 2026, at 2:00PM.
 - a. EOU will set up a zoom mtg to hold the bid opening to the approved bidders
 - b. By 4PM, Bidders shall submit the 1st Tier Subcontractor Form via the same email address
 - c. After the 4PM deadline, the responsive Bid amounts will be reviewed and publicly posted.
3. All questions, clarifications, and substitutions shall come through bidders only.
 - a. Substitution requests not submitted by a Bidder cannot be considered. All substitution requests must be submitted in accordance with the Contract Documents.
4. Phase 1 of this project consists of three bid packages: A, B, & C.
 - a. It is contractor's responsibility to provide three separate bids for each bid package.
 - b. EOU reserves the right to flexibility in construction sequencing based on funding availability.
 - c. EOU reserves the right to some assumed scope adjustments based on selected construction sequencing.
5. It is Contractor's responsibility to coordinate all work related to water line relocations including work scope, and schedules with the City of La Grande.
6. The Contractor shall be responsible for obtaining all local, state, and federal permits required for storm water pollution prevention as a result of the construction activities while meeting the contract time.
 - a. Contractor shall be responsible for obtaining Oregon DEQ 1200-CA permit. All plans must be reviewed and approved by ODEQ. Note the City of La Grande is not a 1200-CN local qualified Program.
 - b. On-site construction practices shall conform to the Oregon state mandated requirements. Work is considered incidental to the project.

