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## **NOTICE OF INTENT OF SOLE SOURCE**

DATE: December 6, 2024

The Oregon Institute of Technology intends to contract with Straight Up Elevator Co. as a sole source provider for elevator hydraulic full load safety tests at the Klamath Falls, OR Campus due to special needs or qualifications. An entity may protest this determination in accordance with university policy section 580-061-0020(8) no later than Friday, December 13, 2024 at 1:00 PM, Pacific Time.

Any protest to this Notice of Intent of Sole Source must be in writing and delivered by hand, mail, or e-mail to the following address: Oregon Institute of Technology, Office of Procurement & Contracts, 3201 Campus Drive, Klamath Falls, OR 97601-8801, Email: [Purchasing@oit.edu](mailto:Purchasing@oit.edu).

Protests may not be submitted verbally or by telephone. Protests must be clearly marked as a protest of a Notice of Intent of Sole Source. Protests must also fully specify the grounds for the protest and include all evidence that the protestor wishes Oregon Tech to consider. Failure to include any ground for the protest or any evidence in support of the protest will constitute a final, knowing, and voluntary waiver of the right to assert such ground or evidence.