



Procurement & Contract Services

Klamath Falls:
3201 Campus Drive
Klamath Falls, OR 97601

Portland-Metro:
27500 SW Parkway Avenue
Wilsonville, OR 97070

INVITATION TO BID #2024-04
SNELL HALL RE-ROOF
ADDENDUM NUMBER ONE
November 26, 2024

On November 12, 2024, the Oregon Institute of Technology (“Oregon Tech”), published Invitation to Bid #2024-04 Snell Hall Re-Roof (“BID”).

Oregon Tech has found that it is in its interest to amend the BID through the issuance of this Addendum Number One. Except as expressly amended below, all other terms and conditions of the original RFP shall remain unchanged.

1. Unit Price for “Roof Drain Adjustments As Needed (Allowance)” is added as Section 3 of Bid Form.
2. Given the amendment outlined in Section 1 above, the updated Bid Form (“**B-5 Bid Form [REVISED]**”) is attached hereto and incorporated herein. Please use the updated Bid Form. The previous Bid Form issued on November 12, 2024 is hereby voided.

End of Addendum Number One

B-5 Bid Form [REVISED]

[Please see attached.]



OREGON INSTITUTE OF TECHNOLOGY
PUBLIC IMPROVEMENT CONTRACT

BID FORM

CAMPUS: Oregon Institute of Technology – Klamath Falls Campus
PROJECT: Snell Hall Re-Roof
BID CLOSING: December 17, 2024, 1:00 PM, Pacific Time
BID OPENING: December 17, 2024, 1:15 PM, Pacific Time

FROM: _____
Name of Contractor

TO: Oregon Institute of Technology
Procurement & Contract Services
Purvine Hall, Room 288
3201 Campus Drive
Klamath Falls, OR 97601

1. The Undersigned (*check one of the following and insert information requested*):

_____ a. An individual doing business under an assumed name registered under the laws of the State of _____; or

_____ b. A partnership registered under the laws of the State of _____; or

_____ c. A corporation organized under the laws of the State of _____; or

_____ d. A limited liability corporation organized under the laws of the State of _____;

hereby proposes to furnish all material and labor, and perform all work hereinafter indicated for the above project in strict accordance with the Contract Documents for the Base Bid as follows:

_____ Dollars (\$ _____)

and the Undersigned agrees to be bound by the following documents:

- Notice of Contract Opportunity
- Supplemental Instructions to Bidders
- Bid Bond
- Payment Bond
- Supplemental General Conditions
- Payroll and Certified Statement Form
- Drawings and Details
- Instructions to Bidders
- Public Improvement Contract Form
- Performance Bond
- Plans and Specifications
- Prevailing Wage Rates
- Oregon Tech General Conditions (02/17/2017)

• ADDENDA numbered _____ through _____, inclusive. (*fill in blanks*)

2. The Undersigned proposes to add to or deduct from the Base Bid indicated above the items of work relating to the following Alternate(s) as designated in the Specifications:

ALTERNATE #1: 80 Mil Fully Adhered Membrane ADD or DEDUCT: \$ _____

ALTERNATE #2: R30 Tapered Insulation ADD or DEDUCT: \$ _____

3. The Undersigned proposes to add to or deduct from the Base Bid indicated above the items or work relating to the following Unit Price(s) as designated in the Specifications, for which any adjustments in the Contract amount will be made in accordance with Section D of the Oregon Tech General Conditions:

UNIT PRICE #1: Roof Drain Adjustments As Needed (Allowance). ADD or DEDUCT: \$ _____

4. The work shall be completed within the time stipulated and specified in Division 1, Section 01 01 00 of the Specifications.

5. The Undersigned agrees, if awarded the Contract, to execute and deliver to the Oregon Institute of Technology (“Owner”), within twenty (20) calendar days after receiving the Contract forms, an Agreement Form, and a satisfactory Performance Bond and Payment Bond each in an amount equal to one hundred percent (100%) of the Contract sum, using forms provided by the Owner. The surety requested to issue the Performance Bond and Payment Bond will be:

(Name of surety company - not insurance agency)

The Undersigned hereby authorizes said surety company to disclose any information to the Owner concerning the Undersigned’s ability to supply a Performance Bond and Payment Bond each in the amount of the Contract.

6. The Undersigned certifies that: a.) This Bid has been arrived at independently and is being submitted without collusion with and without any agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment or services described in the invitation to bid designed to limit independent bidding or competition; and b.) The contents of the Bid have not been communicated by the Undersigned or its employees or agents to any person not an employee or agent of the Undersigned or its surety on any Bond furnished with the Bid and will not be communicated to such person prior to the official opening of the Bid.

7. The undersigned **HAS, HAS NOT** (*circle applicable status*) paid unemployment or income taxes in Oregon within the past 12 months and **HAS, HAS NOT** (*circle applicable status*) a business address in Oregon.

8. The Undersigned agrees, if awarded a contract, to comply with the provisions of ORS 279C.800 through 279C.870 pertaining to the payment of the prevailing rates of wage.

9. Contractor’s CCB registration number is _____ . As a

condition to submitting a bid, a Contractor must be registered with the Oregon Construction Contractors Board in accordance with ORS 701.035 to 701.055, and disclose the registration number. Failure to register and disclose the number will make the bid unresponsive and it will be rejected, unless contrary to federal law.

10. The successful Bidder hereby certifies that all subcontractors who will perform construction work as described in ORS 701.005(2) were registered with the Construction Contractors Board in accordance with ORS 701.035 to 701.055 at the time the subcontractor(s) made a bid to work under the contract.

11. The successful Bidder hereby certifies that, in compliance with the Worker's Compensation Law of the State of Oregon, its Worker's Compensation Insurance provider is _____, Policy No. _____, and that Contractor shall submit Certificates of Insurance as required.

12. Contractor's Key Individuals for this project (*supply information as applicable*):

Project Executive: _____ Phone: _____
Email: _____

Project Manager: _____ Phone: _____
Email: _____

Job Superintendent: _____ Phone: _____
Email: _____

Project Engineer: _____ Phone: _____
Email: _____

13. The Undersigned certifies that it has not discriminated against minority, women, or emerging small businesses in obtaining any subcontracts for this project.

By signature below, Contractor agrees to be bound by this Bid.

NAME OF FIRM _____

ADDRESS _____

PHONE _____

EMAIL _____

SIGNATURE 1) _____
Sole Individual

or 2) _____
Partner

or 3)

Authorized Officer of Corporation

*Payment information will be reported to the IRS under the name and taxpayer ID # provided.
Information not matching IRS records could subject Contractor to 28 percent backup withholding.*

******* END OF BID *******