

REQUEST FOR PROPOSALS #2024-08  
PARKING MANAGEMENT SYSTEM  
ADDENDUM NUMBER ONE  
November 15, 2024

On November 5, 2024, the Oregon Institute of Technology (“Oregon Tech”), published Request for Proposals #2024-08 Parking Management System (“RFP”).

Oregon Tech has found that it is in its interest to amend the RFP through the issuance of this Addendum Number One. Except as expressly amended below, all other terms and conditions of the original RFP shall remain unchanged.

1. The time for the MANDATORY In-Person or Virtual Pre-Proposal Conference & Tour shall be changed to **Friday, November 15, 2024, 1:00 P.M. – 2:00 P.M., Pacific Time**. Accordingly, the RFP is amended as follows (addition in double underline; deletion in ~~strikethrough~~):

**MANDATORY In-Person or Virtual Pre-Proposal Conference:**

**Date:** Friday, November 15<sup>th</sup>, 2024

**Time:** ~~10:00 AM – 11:00 A.M., PT~~ 1:00 P.M. – 2:00 P.M., PT

**Location:** The mandatory pre-proposal conference will be held in the Sunset Conference Room on the Second Floor of the Student Union located at 3201 Campus Drive, Klamath Falls, Oregon. The meeting is intended to clarify the requested information and provide an opportunity for questions and answers.

The mandatory pre-proposal conference will also be available via Microsoft Teams. Proposers wishing to attend virtually must email [Doug.Tripp@oit.edu](mailto:Doug.Tripp@oit.edu) no later than **5:00 P.M., PT on Tuesday, November 12<sup>th</sup>, 2024** to receive the Microsoft Teams meeting link. The email subject line should contain the solicitation number and name and the firm name.

***In-person or virtual attendance of the Pre-Proposal Conference is required to be eligible to submit a proposal.***

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End of Addendum Number One