



## Procurement & Contracts

Klamath Falls:  
P: 541.885.1133  
3201 Campus Drive  
Purvine Hall 288  
Klamath Falls, OR 97601

Wilsonville:  
P: 503.821.1266  
27500 SW Parkway Ave  
Wilsonville, OR 97070

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## **NOTICE OF INTENT TO SOLE SOURCE**

DATE: November 16, 2023

The Oregon Institute of Technology intends to contract with InsideTrack as a sole source provider for retention and student success coaching due to special needs or qualifications. An entity may protest this determination in accordance with university policy section 580-061-0020(8) no later than November 23, 2023 at 1:00 PM, Pacific Time.

Any protest must be in writing and delivered by hand delivery, mail, or email to the following address: Oregon Institute of Technology, Office of Procurement & Contracts, 3201 Campus Drive, Klamath Falls, OR 97601-8801, Email: [Purchasing@oit.edu](mailto:Purchasing@oit.edu).