OREGON INSTITUTE OF TECHNOLOGY
PUBLIC IMPROVEMENT CONTRACT

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

PROJECT: BID #2023-06 NEW GEOTHERMAL STORAGE TANK

The following modifies the Oregon Institute of Technology ("Oregon Tech") "Instructions to Bidders" for the above-named Project. Where a portion of the Instructions to Bidders has been modified by these Supplemental Instructions to Bidders, the unaltered portions shall remain in effect.

Good Faith Effort: The Oregon Institute of Technology has implemented a policy to increase participation by Historically Underrepresented Businesses. Historically Underrepresented Businesses are Oregon certified and self-identified minority, women and emerging small business as well as firms that are certified federally or by another state or entity with substantially the similar requirements of the State of Oregon.

Bidders must perform Good Faith Effort and submit **Form 1 and Form 2** for the Bidders Bid to be considered responsive. **Form 1 and Form 2** must be submitted within **two (2) hours** after the Closing Date and Time. Form 1 and Form 2 may be submitted by hand delivery to the location the Bid was due or may email the completed Forms to Purchasing@oit.edu. Good Faith Effort is a requirement of a prime contractor to reach out to at least three Historically Underrepresented Business Subcontractors for each Division of Work that will be subcontracted out and to complete the required forms. If fewer than three Historically Underrepresented Business Subcontractors are reasonably available for a particular division of work, the Bidder must specifically note the reason for there being fewer than three contacts. The outreach should be performed with sufficient time to give the subcontractors at least 5 calendar days to respond to the opportunity. Compliance with the Good Faith Effort and submission of Forms 1, 2 and 3 is a contractual requirement for final payment.

The sufficiency of the documentation or the performance of Good Faith Effort shall be in the sole determination of Oregon Tech. Only those Bidders that Oregon Tech has determined has not sufficiently performed Good Faith Effort shall have protest rights of the determination. No Bidder shall have protest rights of the sufficiency of any other Bidder completing Good Faith Effort.

Form 3 must be submitted with the project final pay application.